MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE TOWN OF TOFIELD held Monday, June 13, 2022 held at the Town of Tofield Administration Building Council Chambers.

PRESENT

1. Mayor Dueck; Councillors Conquest, Tiedemann, Martineau and Chehade; Chief Administrative Officer Neufeld and Assistant Chief Administrative Officer Edwards.

   Also Present: Jim Kallal, Adjacent Landowner; Chrissy Irwin and Corey Haller, ZAG

CALL TO ORDER

2. Mayor Dueck called the meeting to order at 5:00 p.m.

ADOPTION OF AGENDA

01-06-22

3. **MOVED** by Tiedemann that the Agenda be approved as amended.

   CARRIED UNANIMOUSLY

   Add 7. (d) Rescind Motion and Reappoint Member
   (e) Canada Day
   (f) CAO Nomination
   (g) CAO Annual Performance Review

MINUTES

02-06-22

4. (a) **MOVED** by Chehade that the Minutes of the Regular meeting of Council of the Town of Tofield held May 24, 2022 be confirmed as amended.

   CARRIED UNANIMOUSLY

PUBLIC HEARING

5. Bylaw 1333 and Bylaw 1334

   Mayor Dueck opened the Public Hearing and reviewed the Public Hearing procedures.

   Jim Kallal, adjacent landowner, appeared before the Council requesting further information. Mr. Kallal stated that he had no objection to the amendments, he inquired what was going to be developed on the land.

   Mr. Kallal was advised the permitted uses or discretionary uses in C-SC Service Commercial District.

   CAO Neufeld outlined the subject matter, that the adjacent landowners had been notified of the amendments, that the amendments and public hearing was advertised in the Tofield Mercury. Further advised that there was no written or verbal objections to the amendments received.

   Jim Kallal left the hearing at 5:14 p.m.

   Mayor Dueck closed the Public Hearing at 5:16 p.m.

DELEGATION

6. 5:16 p.m. Chrissy Irwin and Corey Haller, ZAG were present to provide three logo options.

   Irwin and Haller left the meeting at 5:49 p.m.

FINANCIAL

7. (a) **MOVED** by Martineau that the Monthly Financial Statement for the period ending May 31, 2022, be deferred.

03-06-22

CARRIED UNANIMOUSLY

(b) **MOVED** by Tiedemann that the Monthly Budget Report for the month ending May 31, 2022 be accepted.

04-06-22

CARRIED UNANIMOUSLY

(c) **MOVED** by Tiedemann that the Open Payables for the months of May and June 2022 in the total amount of $872,318.97 be approved for payment.

05-06-22

CARRIED UNANIMOUSLY

CORRESPONDENCE

8. Presented Correspondence

- Highway 14 Regional Water Services Commission regular meeting held May 13, 2022;
- Unapproved Minutes of Beaver Emergency Services Commission meeting held May 11, 2022;
- Unapproved Minutes of the Tofield and Area Health Foundation meeting held April 20, 2022;
- Unapproved Minutes of the Beaver Ambulance Society meeting held May 25, 2022;
- Beaver Emergency Medical Services 2021-2022 Annual Report;
- Letter from Alberta Utilities Commission regarding the Alberta Utility Fees:
- Letter from STARS regarding the Town of Tofield donation;
- Unapproved Minutes of the Beaver Regional partnership meeting held May 31, 2022; and
- Email from the Mayor of High River regarding a coal policy for Alberta – 2022 and Beyond.

MOVED by Martineau that the Correspondence be received and filed.

06-06-22

CARRIED UNANIMOUSLY

UNFINISHED BUSINESS

9. (a) Draft Bylaw for the purpose of regulating the keeping of livestock and other animals in the Town of Tofield.

07-06-22 **MOVED** by Martineau that the draft bylaw for the purpose of regulating the keeping of livestock and other animals in the Town of Tofield be brought back for 1st reading.

CARRIED UNANIMOUSLY

(b) Bylaw 1333 being a bylaw of the Town of Tofield in the Province of Alberta, for the purpose of amending Bylaw 1223, as amended, being the Municipal Development Plan.

08-06-22 **MOVED** by Tiedemann that Bylaw 1333 be read a second time.

CARRIED UNANIMOUSLY

09-06-22 **MOVED** by Chehade that Bylaw 1333 be read a third time.

CARRIED UNANIMOUSLY

(c) Bylaw 1334 being a bylaw of the Town of Tofield in the Province of Alberta, for the purpose of amending Bylaw 1316, as amended, being the Land Use Bylaw.

10-06-22 **MOVED** by Martineau that Bylaw 1334 be read a second time.

CARRIED UNANIMOUSLY

11-06-22 **MOVED** by Dueck that Bylaw 1334 be read a third time.

CARRIED UNANIMOUSLY

(d) Town of Tofield ZAG Branding proposal

12-06-22 **MOVED** by Martineau that Proposal #3 be accepted as the Town of Tofield logo.

CARRIED UNANIMOUSLY

NEW BUSINESS

10. (a) Highway 14 Water Services Commission

Discussion regarding Highway 14 Water Services Commission locking out the fire hydrants in their owned distribution systems and the use of funds received from the Town of Tofield and the Town of Viking.

(b) 2022 Town of Tofield Citizenship Award

MOVED by Conquest to amend and combine the Town of Tofield Citizen Scholarship 2.14 and the Ed and Marie Stelmach Award 2.15 into one general Scholarship Policy.

13-06-22

CARRIED UNANIMOUSLY

MOVED by Dueck to award the Town of Tofield Scholarship award to Abby Match and (Declan) Bane Janzen with $1,000 to each recipient.

14-06-22

CARRIED UANIMOUSLY

(c) Shared Tower – Switch Presentation

MOVED by Chehade to approve the installation of the Direct Embed Pole at the west end Water Storage Station and Administration to negotiate the terms of the agreement.

15-06-22

CARRIED UNANIMOUSLY

(d) Tofield Municipal Library Board

MOVED by Martineau to rescind motion 21-04-22 and reappoint Sandy Brolly to the Tofield Municipal Library Board for a term expiring October 2024.

16-06-22

CARRIED UNANIMOUSLY

(e) Canada Day

Dueck, Tiedemann, Martineau and Chehade will participate in the parade.

(f) Dedicated Chief Administrative Officer

MOVED by Dueck that Cindy Neufeld be nominated for the Dedicated Chief Administrative Officer Award.

17-06-22

CARRIED UNANIMOUSLY

(g) CAO Annual Performance

Mayor Dueck, Councillors Martineau, and Chehade will complete this task.

CLOSED SESSION

18-06-22

11. **MOVED** by Martineau to go into Closed Session to discuss matters under the Alberta FOIP Act as follows:

Section 17 – Third Party Personal Privacy – *Freedom of Information and Protection of Privacy Act.*

At 7:15 p.m.

CARRIED UNANIMOUSLY

MOVED by Tiedemann to revert to regular meeting at 7:37 p.m.

19-06-22

CARRIED UNANIMOUSLY

No Public Present

ADJOURNMENT

20-06-22

12. **MOVED** by Chehade that the meeting adjourn at 7:38 p.m.

CARRIED UNANIMOUSLY

MAYOR

CHIEF ADMINISTRATIVE OFFICER